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| SITA Hackathon – Call for proposals  [TITLE OF YOUR PROPOSAL]  [ACRONYM OF YOUR PROPOSAL]  [NAME OF YOUR ORGANISATION]  [WEBSITE OF YOUR ORGANISATION]  CONTACT PERSON:  [NAME]  [EMAIL]  [TELEPHONE NUMBER]  [ADDRESS]  PREPARATION DATE:  VERSION NUMBER: |

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# Proposal

The proposal shall not exceed 8 pages in total:

title page,

proposal text no longer than 5 pages,

one page listing the budget, deliverables, and milestones, using related tables

optional one extra page with a figure, presenting your proposal graphically with timing, main activities and expected results

The pdf file must not be larger than 10 MB.

You are free to add applicable headings and for presenting your proposal: plain text, tables and/or graphical presentation.

# Team/organisation

Prepared by:\*

Number of members in the team\*

The organisation of the team for collaborative coding\*

Who will be developer, designer, mentor of the development of the solution in the hackathon event?

The space and other special requirement for the team during the event:\*

If you need a large space for the hardware equipment and require some specific level of power/electricity please mention?

What kinds of the hardware will you bring along and to be kept in the hall for this event?\*

i.e. 3d printer, ID readers, tags, Router, etc.?

# Contact

Email address\*

# Description of partner organisations

Short description of partner organisation(s) with website link (if applicable)

# Description of the team

Short description of the team, including CVs of key team members

# Problem statements chosen (at least one solution from each business area)

The Problem statement that will be hacked by the team\*

**There are two business areas (SCM and HCM) of Solution Development, SITA intends to appoint one innovator per area of development. Please indicate in the checkbox below the area of preference / for participation.**

**Human Capital Management (HCM)**

**Problem Statement 1: Employee Onboarding / Offboarding solution**

**Problem Statement 2: Reward and recognition solution**

**Problem Statement 3: Automation of the Performance Management process**

**Supply Chain Management (SCM)**

**Problem Statement 1: Contract and lifecycle management solution**

**Problem Statement 2: Online “Buy Site” for sourcing from Transversal Contracts**

**Problem Statement 3: Tender publication, receipt and pre-qualification solution**

# Abstract

Short description/abstract of your proposed solution, clearly outlining the key elements. **It shall not exceed 150-200 words.**

# Relevance of the digital innovation

Relevance of the digital innovation (business process automation (BPA) for improving efficiency by eliminating human errors, reduce the time for data collection and processing, make informed and accurate decisions, improve ease of reporting, speed-up reviewing & approval processes, save time & money on data migration.

# 

# Functional description

The functional description of the solution approach for hacking the problem\*

(How the system will be developed shall help SITA to overcome the defined problem - what will be the advantages of the resultant system, how the costs will be eliminated, how the processes will be improved, etc. Please provide diagrams as an attachment)

# Architecture

The Technical Architecture of the solution proposed\*

10.1 Provide a high-level logical architecture diagram, including the set of technologies that support the Solution, detail the software components, design patterns, technology infrastructure and the conceptual, logical and physical architectures for the solution

10.2 What kind of the infrastructure will be required to implement the solution? Is the solution available or will it be developed from scratch? Or your team shall customize a known system, or your team shall adapt an available solution?

# High level implementation approach

Approach to ensure impact and to involve relevant stakeholders (e.g. solution-providers, end-users)

# Innovative approach suggested by the proposed solution

Is it a known solution with acceptable new features or totally innovative solution?

# Cost

The estimated cost of the proposed solution :\*

What will be the cost of the resultant system? Is the solution eliminating the cost of the licensing (licensing implications)?

# High level scope and plan

Provide a clear scope and plan. Describe the approach to design, development and implementation of the solution

# Relevance and impact

What will the impact be on SITA processes? Is it compelling, measurable and relevant?

**Comments**

Any other comments or points your team wants to highlight.